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Final Project Abstract

Human Resources Management

MGT318-35W

There are many careers that a Health Information Management B.A. graduate can pursue. The attached poster highlights 7 of those career possibilities, which are summarized below:

#### 1. Health information manager

In this position you're responsible for maintaining and ensuring the security of patient records and data. Professionals stay up to date with information technology, oversee medical record keeping teams, monitor departmental compliance with laws relating to health information systems, track trends and audit data for accuracy.

#### 2. Medical coder

This is a type of health information technician. Medical coders are responsible for reviewing all patient information, so the data can be coded properly. They are also tasked with assigning appropriate diagnoses and procedure codes for patient care, population health statistics and billing purposes. Medical coders work as a sort of a liaison between the healthcare providers and the billing offices. **(This is my chosen career)**

#### 3. Data analyst

Data analysts in healthcare study and compile medical data. They identify insights from medical data regarding ways to improve patient care. Using patient health data, analysts can gauge the effectiveness of certain treatments or determine the impact of cost-saving efforts and patient safety initiatives.

#### 4. Coding compliance auditor

Medical record audits are important for healthcare organizations, improving clinical documentation and optimizing the financial health of the medical provider. Medical coding compliance auditors are responsible for performing such audits, which include a review of clinical documents, physician billing

records, coding records and administrative data. These reviews can help identify coding mistakes, billing issues and other important financial factors.

#### 5. Clinical documentation specialist

Clinical documentation specialists have a variety of different core job duties. They maintain charts, medical records, and reports, solving any issues involving documentation along the way. They also ensure accuracy and quality are maintained among medical coders, doctors, nurses and other healthcare staff within their organization.

#### 6. Clinical systems manager

Not to be confused with a clinical manager, this job is the computer systems administrator of the clinic. They are responsible for updating and maintaining computer systems used in healthcare. This job requires specialized knowledge about healthcare-specific hardware, software and networks.

#### 7. Medical research analyst

Medical research analysts work with people conducting medical studies and clinical trials. Using scientific, medical, analytical and even financial knowledge, they help physicians and scientists to coordinate clinical research studies. This includes identifying patients, tracking inventory, collecting data, overseeing protocols and even acting, at times, as a liaison between supervising physicians and research sponsors.

I have chosen Medical Coding for my career path, with an emphasis on inpatient facility coding. I obtained my CCS credential in 2016 and have been successfully working in the field since 2015.